

IMPORTANT POLICY INFORMATION

REPEATING COURSES

A course should be repeated if a student receives a “D” in a course required for college (e.g. English 10) or if a student receives a “D” in a course requiring a “C” or better as a recommendation for advancement to the next level (e.g. “C” or better in both semesters of Algebra 1). In both cases, the course(s) should be repeated either in summer school immediately following the school year, or in an approved concurrent program (please consult with your student’s counselor). Upon completion of the (re-take) course, the new grade will be recorded on the transcript; however, the credit from the previous course will be removed (as credit cannot be given twice for the same academic class.) A class may be repeated during the school year in place of an elective choice, if it is not available during summer school (e.g. foreign language or science.)

WITHDRAWAL FROM A COURSE

Students enrolled in a year-long course are expected to complete the class. *Schedule changes can only be made within the first six weeks of each semester, and only if there is space available and the appropriate signatures are obtained.* If a course is dropped after the third but prior to the sixth week, he/she may enter a TA position or Study Hall only and no penalty will be noted. If a course is dropped after the sixth week, a withdrawal grade will appear on the transcript (please refer to the student handbook).

ADVANCED PLACEMENT (AP) & HONORS COURSES

(Please check the individual course description for specific prerequisites & requirements.)

These courses are more rigorous in nature compared to the regular program and receive weighted grades (5.0 scale.) *Honors* courses are considered as preparations for AP courses. *Advanced Placement* courses are designed by the College Board (developers of the SAT). In addition to the course work, students are encouraged to take the corresponding AP exam, which if completed with a satisfactory grade, may earn college credit. Please be aware that Advanced Placement or Honors level courses are year-long. *Moving from an AP/Honors course to a regular college prep class before the end of a semester may not be possible due to space availability.* If a student *does* switch to a regular class (mid-semester) their grade will be carried over, but not the weighted grade points.

The District intends (BP 6141.5(b)) that criteria used to determine qualification are of the following three types:

When using multiple measures for a given course, students must meet one of the designated criteria.

1. Open enrollment;
2. Prerequisite course requirements: students who may have acquired by other means the skills and knowledge normally covered in a prerequisite course must be given the opportunity to demonstrate their qualifications;
3. Multiple measures: if criteria other than a prerequisite course are used to determine qualification for participation, then multiple measures include a combination of criterion such as:
 - a) Teacher recommendation;
 - b) Grade of “B” or better in the second semester of a prerequisite course;
 - c) A qualifying score on a readiness assessment;
 - d) A qualifying score on a standardized test;
 - e) A qualifying rating on an audition or portfolio presentation;
 - f) A qualifying grade point average in prior courses related to the honors or AP course;
 - g) Other qualifying criteria that promote successful student participation.

An entrance exam shall not be the sole criteria for admission to an Honors or Advanced Placement course. At the time of Honors or AP course selection, students who do not meet the prerequisites and/or requirements may sign a placement agreement to enter the desired AP or Honors course; a parent or guardian signature is also required. The placement agreement contains a summary of the nature of Honors and Advanced Placement courses, description of the course and its requirements including summer assignments if any, the possibility that outside, additional support may be necessary, the expectations to remain in the course for its duration, and course withdrawal guidelines. Entrance to the course through the placement agreement is based on space availability.

6 PERIOD DAY POLICY

Students are required to be enrolled in six classes. At least five classes must be district courses, which meets the state required 240 minutes of daily instruction. The 6th class may be taken off campus and be a non-district course. Students must be on campus 1st -5th periods. A schedule of 1st -5th period is permissible only to 11th and 12th grade students if the student is enrolled in an off-campus program. All required year-long courses for graduation must be completed on the high school site (see “Graduation Requirements and the course description for Off Campus College.”) Students have the option of enrolling in a 7th class, space available, with priority given to seniors.

VERIFICATION OF NON-DISTRICT COURSES

All students will be enrolled in 6 classes unless verification is provided showing enrollment in a non-district course. Upon completion of the non-district course, the student must submit a transcript to the high school. If the information is not received verifying course completion and grade, the student’s transcript will reflect a WF (withdrawal/failure) for the non-district course. This policy is consistent with current procedures for district courses.

ATHLETIC ELIGIBILITY

Students participating in extracurricular activities, such as sports, leadership, cheerleading, etc., must maintain a 2.0 GPA. Entering ninth grade students establish eligibility by maintaining a 2.0 GPA by June of their 8th grade year. It is the responsibility of the parent and student to monitor academic progress since academic ineligibility may result in the loss of all deposits or fees paid. Students may receive an athletic/academic waiver (please see Athletic Director or Assistant Principal in charge of athletics for form and requirements.)